

Plan for Survey Administration - Feb 2024

Data Collection

We would like **as many students** (from all five participating schools) to complete the survey as possible. Using the link or QR code that will be shared, students can access the 5 to 10-minute survey. Students will receive a \$10 electronic gift card within a month of completing the survey.

Roles

Action Items	Students	Teachers
Step 1	<ul style="list-style-type: none"> Provide insights/suggestions to your school's plan below. 	<ul style="list-style-type: none"> Modify and build out your plan below. Let Diane know what materials you need for promoting the survey (e.g., facilitator guide for teachers, slide for classrooms, flyers). Examples of materials: <ul style="list-style-type: none"> Slide Flyer Facilitator Guide
Step 2	<ul style="list-style-type: none"> Do any necessary outreach or communication with administrators, teachers, other staff, or students involved in the success of the plan 	
Step 3	<ul style="list-style-type: none"> Talk about the survey with your friends and classmates. Encourage them to take it! 	<ul style="list-style-type: none"> Administer the survey in your school.

Timeline

- January 23rd or 29th:** AM-ME Research Group meeting to discuss survey administration plan.
- February 1:** Receive materials for promoting the survey from Diane.
- February 5th-16th:** Survey administration window.

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Learn more about the Adapted Measure of Math Engagement at <https://www.childtrends.org/project/adapted-measure-of-math-engagement>.

Adapted Measure of Math Engagement

School 1

When	What dates/times will you have students take the survey in your school?
Where	Where will they take the survey? <i>For example, in class or outside of class? If in class, which class periods?</i>
How	What steps need to be taken to make it happen? <i>For example, do you need to meet with all math teachers? Do you need your principal's approval? Do you need an update for how the survey is going halfway through?</i>
Who	Who is involved in taking the steps to make it happen? <i>For example, do you want Sammy or Alyssa to come in and talk to your teachers?</i>