

## AM-ME Research Group Meeting Agenda

### Dissemination Drop-In Meeting

January 23 (Tues) **OR** 29 (Monday), 2024

3:30 to 4:30pm (CST)

**Location:** Zoom

#### Meeting Objectives:

- Review the dissemination products for Year 1 findings.
- Finalize survey administration plans for schools.


#### Meeting Documents

- Norms and Expectations
- Survey Administration School Plans
- Exit Ticket

Time	Item & Notes
<p style="text-align: center;"><b>5 minutes</b></p>	<p><b>Welcome</b> <i>Facilitated by: Diane Hsieh</i></p> <ul style="list-style-type: none"> <li>• Update on status of the survey.               <ul style="list-style-type: none"> <li>○ The survey is going through Bloomington’s review process.</li> <li>○ After review, Bloomington will program the survey, and we will test the survey.</li> <li>○ <b>Survey administration window is February 5 to February 16.</b></li> </ul> </li> <li>• Review of norms and expectations.</li> </ul>
<p style="text-align: center;"><b>10 minutes</b></p>	<p><b>Team Building Activity</b> <i>Facilitated by: Diane Hsieh</i></p> <p><b>Happy New Year! Which minion best describes your 2024 so far?</b></p>

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Learn more about the Adapted Measure of Math Engagement at <https://www.childtrends.org/project/adapted-measure-of-math-engagement>.

	 <p>Team building questions (pick 1):</p> <ul style="list-style-type: none"> <li>• Share something that you recently learned.</li> <li>• Share a highlight from your winter break.</li> <li>• Share a fun fact about yourself that we don't know yet.</li> </ul>
<p><b>25 minutes</b></p>	<p><b>Dissemination Feedback</b>  <i>Facilitated by: Claire Kelley</i></p> <ul style="list-style-type: none"> <li>• Review our Year 1 professional development slide deck.</li> <li>• Discuss the feedback questions below.</li> <li>• Next steps:             <ul style="list-style-type: none"> <li>○ Add additional feedback to the slideshow using comments. If you plan to add additional feedback, please do so by <b>Monday, January 29</b>.</li> <li>○ We plan to implement all feedback over the next two weeks with a final available on <b>Thursday, February 1</b> to share with Bloomington.</li> </ul> </li> </ul> <p><b>Feedback Questions</b></p> <p><b>Overall Content</b></p> <p>First, we'll reflect on the general content of these slides:</p> <ol style="list-style-type: none"> <li>1. Does the content align/match with:             <ol style="list-style-type: none"> <li>a. What you know and understand of our data? In what ways?</li> <li>b. The work and conversations we had in AM-ME Research Group meetings? In what ways?</li> <li>c. What you are doing in your math classrooms? In what ways?</li> </ol> </li> <li>2. Is this a useful, actionable resource for educators? If not, what would make it more useful or actionable?</li> <li>3. What would you like to see edited, changed, tweaked in the slides?</li> </ol> <p><b>Logistical Details</b></p> <ol style="list-style-type: none"> <li>1. How do you feel about the number of slides if this were to be given as a whole presentation?</li> </ol>

*Adapted Measure of Math Engagement*

	<ol style="list-style-type: none"><li>2. Are reflection/discussion questions in general useful in a PD session? How do we feel about the specific questions created?</li><li>3. Does the use of quotes help your understanding of the slide content? How should we balance negative and positive examples?</li></ol>
<b>15 minutes</b>	<b>School Survey Administration Plans</b> <i>Facilitated by: Diane Hsieh</i> <ul style="list-style-type: none"><li>• Discuss survey administration timeline, activities, and next steps. Review notes from December meeting.</li><li>• Discuss specific plans for each school.</li><li>• Next steps:<ul style="list-style-type: none"><li>○ Finalize and enact plans.</li></ul></li></ul>
<b>5 minutes</b>	<b>Closing</b> <i>Facilitated by: Diane Hsieh</i> <ul style="list-style-type: none"><li>• 📢 Survey administration window is February 5 to February 16 📢</li><li>• Next all-team AM-ME Research Group meetings:<ul style="list-style-type: none"><li>○ Monday, March 18 from 3:30pm to 5:30pm (in person)</li></ul></li><li>• Complete the exit ticket</li></ul>