

Email Recruitment Template for Student Representatives

Subject: Invitation to join the AM-ME Research Group for **INSERT STUDENT NAME!**

Email Body:

Dear parent/guardian of **[STUDENT NAME]**,

My name is Diane, and I am a researcher working with the **[SCHOOL NAME]** on a study about math engagement. In this study (a 2-page summary of the study is attached), we want to make sure student and teacher voices are front and center. To this end, **[STUDENT NAME'S]** teacher, **[TEACHER NAME]** nominated **[STUDENT NAME]** to join the research team as a member of the AM-ME Research Group. The goal of the AM-ME Research Group is to make sure those being served by research are at the table to inform how the study is designed, conducted, and summarized so that the findings can help with action planning. You can find a summary of the AM-ME Research Group attached.

The AM-ME Research Group consists of one teacher and one student from each of our five partnering schools (all in the Bloomington school district). For **[STUDENT NAME]** to join the AM-ME Research Group, **we need consent from you**. To compensate for **[STUDENT NAME'S]** time and contributions, we will provide a \$4,000/year stipend. If you consent for **[STUDENT NAME]** to join the AM-ME Research Group, please sign and return the attached permission form and contract to me.

If you have any questions or wonderings about this study or **[STUDENT NAME'S]** involvement, please do not hesitate to contact me at dianeh@search-institute.org. I am also in the Twin Cities, so I'd be more than happy to meet in-person to discuss the study as well.

Thank you very much, and we look forward to working with **[STUDENT NAME]**.

Thanks,
Diane

This project is funded by the National Science Foundation, grant #2200437. Any opinions, findings, and conclusions or recommendations expressed in these materials are those of the author(s) and do not necessarily reflect the views of the National Science Foundation.

Learn more about the Adapted Measure of Math Engagement at <https://www.childtrends.org/project/adapted-measure-of-math-engagement>.