

Email Recruitment Template for AM-ME Teacher Representatives

Subject: Nominate teacher representative for the AM-ME Research Group

Email Body:

Dear Principal **INSERT**,

We are excited to kick off the Adapted Measure of Math Engagement (AM-ME) study! Throughout this multi-year study, we want to make sure student and teacher voices are front and center, so our first order of business is to assemble the AM-ME Research Group, which consists of one student and one teacher from each participating school. The goal of the AM-ME Research Group is to make sure those being served by research are at the table to inform the design of research questions, methods, analyses, interpretations, and action planning. You can find a summary of the AM-ME Research Group attached.

At this time, **we'd like your support nominating a teacher representative for the AM-ME Research Group**. Given the focus of this study, the teacher representative must provide instruction in math (e.g., a math teacher, instructional coach, support staff in the math department). We'll provide \$4,000/year to compensate the teacher representative for their time and contributions.

When you have a teacher representative identified, simply reply to this email to let me know their name and email address. We'll then communicate with the teacher to identify a student representative.

Thanks so much and please let me know if you have any questions.

Thanks,
INSERT NAME

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Learn more about the Adapted Measure of Math Engagement at <https://www.childtrends.org/project/adapted-measure-of-math-engagement>.