



Data Collection Checklist

Role: Researcher 1 Facilitator, S7 Team Member

Name of Researcher_____

- Use Intended Protocol for appropriate audience
 - Complete memo reflection from focus group/interview
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Role: Researcher 2 Fieldwork Assistant, S7 Team Member

Name of Researcher_____

- Check in participants
 - Ensure Violence Interrupter is present on site
 - Mind belongings/technology not used by Researchers
 - Rearrange room and restore set up, as needed
 - Troubleshoot issues (e.g., wi-fi connectivity, outside noise, other disruptions)
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Role: Researcher 3 Co-Facilitator, SBY/CT Team Member

Name of Researcher_____

- Check in/out with the off-site team member
- Co-facilitate using the intended protocol
- Ensure consent/assent processes
- Begin recording
- Upload recording to secure drive; notify project manager
- Complete memo reflection from focus group/interview
- Complete checklist for S7 Fieldwork Assistant

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Learn more about Safety 7 at <https://www.childtrends.org/project/centering-youth-experiences-youth-participatory-action>.